




NAZIRA COLLEGE

Estd: 1981, Boarding Road, Nazira-785685,
Sivasagar, Assam

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	THE NAZIRA COLLEGE ESTD: 1981 NAGA ALI, NAZIRA, SIVASAGAR, ASSAM, 785685 REACCREDITED BY NAAC IN 2010 E-mail:naziracollege@yahoo.in Website: www.naziracollege.com	Record No. Date:01/04/2020
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MINUTES OF THE IQAC Meeting held on 01/04/2020:

A meeting of IQAC was held on 01/04/2020 in IQAC Office. Dr. Raju Phukan was in the chair of the meeting. The objectives of the meeting were presented by the Co-ordinator, Dr.Suresh Rajkonwar.

After details discussion on objectives, following decisions are taken:

Minute No.1: All faculty members should maintain their daily classes on online mode due to COVID pandemic.

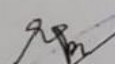
Minute No. 2: Mentoring of students to be done regularly (online mode) so that they can perform best result in academic as well as in other aspects.


Minute No.3: To conduct awareness programs on online mode on various aspects so as to prepare students fully to face situation due to pandemic.


Minute No. 4: The Cell discussed elaborately on the Assessment and Accreditation process of NAAC and decided to complete the whole process during this year.

Plan of action for next session:

1. To organize interaction programme, talks, etc.
2. To organize national / international seminar and workshop.
3. To cater the needs of slow learners through remedial classes.
4. To complete the NAAC accreditation process.
5. To organize campus interviews for students.
6. Procurement of more desk benches.
7. Development of educational laboratory.
8. Construction of examination and additional conference hall.
9. Development of foot path in the college campus.
10. To encourage the student to participate in NCC and NSS programme.
11. Installation of new wi. fi connection.
12. Innovation of daycare centre and college canteen.


Dr. Raju Phukan
Principal, Chairman of IQAC
Nazira College


DR. SURESH RAJKONWAR
IQAC Coordinator
Nazira College
Dr.Suresh Rajkonwar
Coordinator, IQAC
Nazira College

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MEETING - 2

IQAC Meeting held on 03/08/2020:

IQAC meeting was held on 03/08/2020 in online mode. Dr. Raju Phukan was in the chair of the meeting. The objectives of the meeting were presented by the Coordinator, Dr Suresh Rajkonwar.

After details discussion on objectives, following decisions are taken:

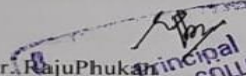
Minute No.1: The cell Reviewed and confirmed the minutes of last meeting held on 1/04/2020.


Minute No.2: The IQAC Cell advised the entire faculty to record of daily classes.


Minute No. 3: The cell advised to maintain COVID protocol in college campus.

Minute No. 4: The Principal strongly repeated the urgency of completion for the NAAC third Cycle accreditation.

Minute No. 5: The cell follow-up the various activity of IQAC subcommittee.


Dr. Raju Phukan
Principal, Nazira College
Chairman of IQAC
Nazira College


DR. SURESH RAJKONWAR
Dr. Suresh Rajkonwar
Coordinator, IQAC
Nazira College

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		Date: 09/11/2020

MEETING - 3.

IQAC Meeting held on 09/11/2020:

IQAC meeting was held on 09/11/2020 through Google Meet due to COVID-19. Dr. Raju Phukan was in the chair of the meeting. The objectives of the meeting were presented by the Coordinator, Dr Suresh Rajkonwar

After details discussion on objectives, following decisions are taken:

Minutes No.1: The cell Reviewed and confirmed the minutes of last meeting held on 03 /08/2020.

Minute No. 2: It is advised to submit AQAR for the session 2020-21 on due time.

Minute No. 3: The Cell decided to conduct awareness programme on COVID-19.

Minute No.4: The Cell advised all the teachers to inculcate teaching regularly by digital mood.

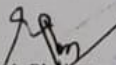
Minute No.5: The Cell advised all the conveners of seven criterions to prepare a presentation on their respective criterion. If needed, IQAC Coordinator would help in this regard.


Minutes No.06: In the meeting it is decided to conduct seminar/workshop on online mood.


Minutes No.07: It is decide to organize an alumni meet. Dr.Jibon Kalita was nominated as convener for the same.

Beside these following topics were discussed in the meet.

1. Internal assessment for degree classes.
2. Organization of H.S pre test examination.
3. Evaluation of answer scripts of sessional examination.
4. Online forth coming degree examination.


Dr. Raju Phukan
Principal, Chairman of IQAC
Nazira College


DR. SURESH RAJKONWAR
IQAC Coordinator
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		Date: 28/01/2021

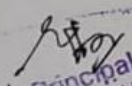
IQAC Meeting held on 28/01/2021


IQAC meeting was held on 28/01/2021 with all the conveners of SSR. Principal, Dr. Raju Phukan chaired the meeting. The objectives of the meeting were presented by the Coordinator, Dr. Suresh Rajkonwar. The main objective of the meeting was submission of IIQA and completion of whole accreditation process.

Minute No. 1: The Cell has approved the reports of all criteria submitted by the respective conveners and permitted to the IQAC coordinator for IIQA process.

Minutes No II: it is decide in the meeting to submit the IIQA on the month of February 2021.

In the discussion, Principal made general remarks on the various criteria coming in the NAAC Accreditation guidelines. He stated that since Re-accreditation of our college expired, new application for the next re-accreditation would urgently required. In this direction, SSR needed to be submitted by the end of the March 2021.


 Dr. Raju Phukan
 Principal, Chairman of IQAC
 Nazira College


 Dr. Suresh Rajkonwar
 Coordinator, IQAC
 Nazira College



THE NAZIRA COLLEGE

ESTD: 1981

NAGA ALL, NAZIRA, SIVASAGAR, ASSAM, 785685

REACCREDITED BY NAAC IN 2010

E-mail: naziracollege@yahoo.in Website:

www.naziracollege.com

Record No.

Date: 21/12/2020

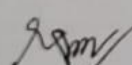
Annual Action Taken Report


2020-21

As per decisions of the IQAC meetings annual action taken report is submitted to the principal of the college for kind consideration and for further steps.

1. Academic Calendar prepared by Academic Development Committee for the session 2020-21
2. Finalized the NAAC Accreditation process and Submitted IIQA.
3. An International Seminar organized by the Assamese department on Basic of Academic Writing with special Reference to Assamese literature. Date 27/08/2020, Resource person Dr. Dipima Buragohain, Jilin University, China.
4. A National Seminar organized on the topic: New Education Policy 2020, Dated 12/09/2020, Participant 150, Resource person Dr Pranjali Borgohain, Department of education, Dibrugarh University and Prof. Prasanta Kumar Acharya, Rajiv Gandhi University Arunachal Pradesh.
5. Remedial Classes conducted through on line mode for the slow learners.
6. A Counseling program was organized on B.A. 1st Semester Students.
7. IQAC News letter published.
8. 'Image', a research Journal was published on 16th December.
9. Innovated the laboratory for Education department.
10. Constructed Examination Hall cum Conference Hall.
11. Developed footpath in the college campus from Administrative office to the main entrance.
12. In addition following programs had been organized by the college.

Sl No	Name of the Program	Date
1	Republic Day	26 th January
2	World Environment Day	5 th June
3	Independence Day	15 th August
4	Rastriya Sankalpa Divas	30 th October
5	Children's Day	14 th November
6	World Population Day	11 th July
7	Voters Day	25 th January
8	English Language Day	23 rd April
9	World Water Day	22 nd March
10	Earth Day	22 nd April


Dr. Raju Phukan
Principal, Chairman of IQAC
Nazira College


Dr. Suresh Rajkonwar
Coordinator IQAC
Nazira College


Principal & Secretary
Nazira College, Nazira